

## **VOLUNTEER OPPORTUNITIES AT CHARDON LIBRARY**

### **Genealogy Volunteer:**

Works on newspaper indexing and local history projects under the direction of our Genealogist.

Time Commitment: Flexible; 1-2 hours weekly or monthly.

### **Circulation Volunteer:**

Calls patrons about holds. Must interview with the Head of Circulation and will be trained on confidentiality and privacy policies.

Time Commitment: Flexible; 1-2 hours weekly or monthly

### **Chardon Friends of the Library Book Sale Volunteer:**

Helps with the set up and take down of book sales or staffs a shift at the book sale. Book Sales are held 3 times a year. Help is also needed through out the year to sort donations and place books on an on going sale shelf in the library.

Time Commitment: 3 times per year for 2 hours per sale.

### **Youth Services Volunteer:**

Assists with programs by helping children check in for school age programs and being a helper for the presenter with large programs. May assist in preparing material for crafts or displays.

Time Commitment: 2 hours once per month.

### **Adult Services Programming Volunteer:**

Assists the Head of Adult Services in planning and promoting programs of interest to adults. May take responsibility for implementing a program under the supervision of the Head of Adult Services.

Time Commitment: 2 hours once per month.